

**PUNJAB AGRO FOODGRAINS CORPORATION LIMITED**  
**2-A, Sector 28-A, Madhya Marg, Chandigarh 160002**  
**Tel: 0172-2651522**  
**website- www.punjabagro.org.in, Email- pafc.mktgchd@gmail.com**

**Form No. \_\_\_\_\_ TENDER FORM FEE: 1000/- (Non-Refundable) Non transferrable**

**Tender Form issued under the signature of GM (Marketing). \_\_\_\_\_**

Sr. No.	Particulars	
(1)	Name of Offerer/Tenderer	
(1)A	Name of Offeree/tenderer	
2(A)	Complete address of the head office of the oil company including contact number of the designated officer	
2(B)	Complete address of the State level/Divisional office of oil company including contact number of the designated officer.	
2(C)	PAN Number and GST/TIN No. of oil company of the state.	
(3)	Name of the Site/Sites applied for installation of petrol pump under "A" site dealership.	
(4)	Monthly Lease Rental offered excluding taxes e.g GST, site wise.	
(5)	Commission offered per litre on sale of petro products (HSD, MS, XP, CNG) and other oil products e.g lubricants etc.	
(6)	Increase in lease rental would be minimum _____% after _____ years on the last month rent paid to PAIC of every _____ years block. GST or other taxes are extra as applicable from time to time for all the above stated sites.	Increase in lease rental would be minimum _____% after _____ years on the last month rent paid to PAIC of every _____ years block. GST or other taxes are extra as applicable for time to time for all the above stated sites.
(7)	Detail of Tender Form purchased vide i.e Cash, DD No., Date, Amount, Bank, Favouring etc. (Enclosed)	
(8)	Detail of Earnest Money to be deposited i.e DD No., Date, Amount, Bank, Favouring etc. (Enclosed)	
(9)	Terms and conditions laid down by PAFC- acceptable (Yes or No)	

Tender form No. \_\_\_\_\_ issued by PAFC Limited under the signature of GM (Marketing) purchased by \_\_\_\_\_ oil company duly filled and signed.

Signed for and on behalf of:- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Seal and signature**

**Tel: 0172-2651522**

**website- [www.punjabagro.org.in](http://www.punjabagro.org.in), Email- [pafc.mktgchd@gmail.com](mailto:pafc.mktgchd@gmail.com)**

1. **Terms and Conditions**

Sites Offered: Following Sites are offered for installation of petrol pumps

- a) Ludhiana (Opposite Mega Food Park, via Toll Plaza, Ludhiana-Jalandhar Road),(DM Jagtar Singh 98728-45093),
- b) Gurdaspur (PAFC Office Complex- Amritsar-Pathankot Road, Opposite Verka Milk Plant, (DM. Mrs. Anooa 95920-09139),
- c) Jalandhar (PAFC Office Complex, Ladowali Road,(DM Sukhminderjeet Singh 93561-24587 ),
- d) Sangrur (PAFC Office Complex, Mehlan Road)( DM Vipin 9815431799), and
- e) S.B.S. Nagar (PAFC Office Complex, Banga Road, near Bus stand)(DM Tarun 99880-40143 )

The Ownership of the above sites are with PAIC which has authorises PAFC to run the Petrol pumps.(The site that will be given as "A" site will be run by PAFC). The Lease/ rent of these sites will be payable to PAIC or as directed by PAIC with a separate lease agreement for each site.

2. The dealership will be awarded to PAFC, as "A" site dealership by the shortlisted oil company(s).
3. The offer has to be submitted at our Registered Office, Plot No. 2-A, Sector 28-A, Madhya Marg, Chandigarh upto **02.11.2018** by 5:00 PM positively.
4. The quotations will be opened on dated **05.11.2018** by 11:00 AM in the Office of General Manager (Marketing) under Videography, in the presence of PAFC Committee constituted for the purpose along with Officers/Representative of Concerned oil companies. The day, date, time and venue for opening and receiving/opening of sealed quotations can be changed.
5. PAFC/PAIC fully reserves the rights to accept any offer in whole or part or reject any or all offers without assigning any reason or to cancel tendering process and reject all tenders at any time prior to award of offer of site/contract without incurring any liability what so ever to the affected tenderer or tenderers.
6. The offer of site for installation of petrol pump to the successful bidder (Oil company) would be subject to the approval of Competent Authority (MD, PAIC/PAFC) and further decision in this regard taken by Competent Authority would be final.
7. All taxes including CLU/NOC/EDC charges of these sites will be paid by them/tenderer/oil company to the concerned local authorities/government. It will be the responsibility of the selected oil Company to get these CLU/NOC/EDC and the lessor will authorize/sign all the documents required for such process. Concerned oil companies will be responsible to obtain explosive license at their cost.

8. Standard plot site offered for PAFC Ludhiana, Gurdaspur, Sangrur and S.B.S Nagar is 35x35 meters. However, in respect of Jalandhar 47x36.5 meter (approx.) is presently offered for installation of petrol pump. The plot area can be increased if possible and the actual rent will increase proportionately. The above area will be as demarcated by the officials of PAFC.
9. The selected oil company will supply the MS/HSD/XP/CNG and other petroleum products as per requirement & keeping in view the sale volume of petrol pump. Companies must have to quote commission to be offered on sale of petro products i.e. HSD, MS/XP, CNG etc.
10. The period for lease for the sites will be 19 years 11 months extendable for further period with mutual consent. In case of non renewal the premises shall be vacated and till the time the premises are not vacated the monthly rent during such period of default will be double the last rent due as per this Lease period. However PAFC will continue to run the petrol pump in such period of default.
11. The monthly rent/ lease amount quoted will be exclusive of GST and any other taxes leviable by government from time to time. The rent has to be paid in advance by the 7<sup>th</sup> of the Month without any deduction and without any break. The rent should be paid in the favour of Punjab Agro Foodgrains Corporation Limited or Punjab Agro Industries Corporation Limited as decided by the management.
12. The Increase in monthly lease rental would be minimum 15% after three years on the last months rent (paid to PAIC) at the end of each block of three years. GST or other taxes as applicable from time to time are to be paid extra by the tenderer/applicant Oil companies for all the above stated sites.
13. The tender form (Non-transferrable) may be purchased on payment of non-refundable fee of Rs. 1000/- by cash/depositing account payee demand draft/certified cheque drawn on a scheduled commercial bank in India in favour of PAIC Limited payable at Chandigarh without which quotation will be rejected.
14. EMD of Rs. 50,000/- is required to be submitted by way of DD only in favour of PAIC Limited payable at Chandigarh, without which quotation will be rejected.
15. Tender/quotation should be dropped in the tender box available with the office of GM (Marketing) or sent by registered post or courier to the following addressed, so as to reach on or before the due day, date time and venue of the tender:-  
**General Manager (Marketing),**  
**Punjab Agro Industries Corporation Limited**  
**Plot No. 2-A, sector 28-A, Madhya Marg,**  
**Chandigarh, 160026.**  
However, PAIC/PAFC will not be held responsible at any stage for non-receipt of instrument (s) due to postal delay, loss in transit or any other reason.

16. Successful oil company has to deposit Security amounting to Rs. 2,00,000/- (Two Lakh Only) favouring PAIC ,in shape of Demand Draft only payable at Chandigarh, by adjusting Earnest money within seven days after the finalization of site in their favour. The security will remain deposit with PAIC till the lease period for a term of 19 yrs, 11 months and after that case of refund of security will be treated as the case may be. No interest will be paid to Oil Company against deposit of security in favour of PAIC/PAFC.
17. PAIC/PAFC will return Earnest Money without Interest to concerned oil company who fails to get the site for installation of site.
18. Before submitting the tender form it must be signed under the proper seal and signature of concerned oil company indicating the proper name and signature of designated officer.
19. Oil Company can apply for one site on one tender form. However, if oil company wish to apply for more than one sites they have to apply on separate tender forms.
20. In case it comes to the notice of the PAFC/PAIC that there is a Cartel among the companies in quoting rates, PAFC/PAIC would disqualify the oil company.
21. PAIC's/PAFC's decision on any matter regarding short-listing of oil company shall be final.
22. Tenderers shall ensure that their tenders/offers duly sealed and signed complete in all respects as per terms and conditions laid down by PAIC/PAFC and as per tender document. In case of any discrepancy PAIC/PAFC reserves the right to reject any application.
23. Tenders/Quotations sent by E-mail will not be considered.

**General Manager (Marketing)**