

FORMAT FOR OFFERING COVERED GODOWNS

From

To

District Manager,
 _____ (Name of Agency)
 _____ (District)

Subject: Offer for giving Covered Godown on hiring.

Dear Sir/ Madam,

Reference to the Public notice that appeared in the press on _____ inviting Expression of Interest for hiring Covered Godowns by State procurement agencies for storage of wheat during FY 2018-19.

I/We hereby offer to give my/our Covered Godown to _____ (name of State procurement Agency) in _____ (district) as per the guidelines issued by the State Government

Category of Godown (Scientific or Ordinary)	
Name of the Godown	
Location/ Complete Address	
Capacity of Godown (in MTs)	
Capacity offered for hiring (in MTs)	
Type of Ownership (Sole Proprietor/ Co-ownership/ Partnership Firm/ Company/ Society)	
Complete details of the owners/ partners/ directors along with their Address	
Share of each partner/ co-owner/ director	
Name of nearest mandi from Godown	
Distance of Godown from nearest Mandi	
Facilities Available	
Weighbridge	
CCTV cameras	
Capacity basis	
Any other information/ Remarks	

I hereby declare that the above mentioned Covered Godown possesses all the prescribed facilities as mentioned in the guidelines issued by the State Government.

I undertake to abide by all the terms & conditions regarding the hiring of Covered Godowns as issued by the State Government/ Agency.

Yours sincerely,

Date:

Authorized signatory
 with Complete Address and Seal

Handwritten signature

Handwritten mark