

PUNJAB AGRO FOODGRAINS CORPORATION LIMITED

Plot no. 2-A, sector 28-A, Chandigarh
Ph: 0172- 2656241, Fax: 0172- 2651460
CIN:U51229CH2002SGC025256
website: www.punjabagro.org.in

TENDER NOTICE

Sealed tenders/offers, from printers having 2 years experience, are invited on the prescribed tender form for printing of stationery items mentioned in the tender form, which are available in the Store Section ,PAFC, Chandigarh. The sample of forms & quality of paper required, can be seen in this office before submitting the offers. The tender must be accompanied with earnest money deposit of Rs.20,000/- in shape of demand draft in favour of Punjab Agro Foodgrains Corporation Limited payable at Chandigarh and the same shall be submitted in the office of General Manager(Admn.), PAFC on or before 25.02.2019 by 2.30 P.M. The offer/ tender shall be opened on the same day at 3.00 P.M. by the Committee in the presence of the tenderer who wish to be present.

In future, corrigendum, if any, will be issued on website only.

MANAGING DIRECTOR

**PUNJAB AGRO FOODGRAINS CORPORATION LIMITED
2-A,SECTOR 28-A,MADHYA MARG,CHANDIGARH.**

No _____

Tender Form for Printing of Stationery for Wheat season 2019-20
(as per items list enclosed)

To

The Managing Director,
Punjab Agro Foodgrains Corporation Limited
2-A, Sector 28-A,
Madhya Marg, Chandigarh.

Name of the party, address and contact number

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1. I have read the tender Notice published in the 'Punjabi Tribune(Punjabi) and' The Indian Express' (Punjab and Chandigarh Edition).
 2. I have deposited earnest money of Rs.20,000/-(Rs.Twenty Thousand only) vide demand draft receipt no _____ dated _____ enclosed.
 3. I have personally seen and discussed the material to be printed and fully understand the requirement of the Corporation and there is no doubt.
 4. I hereby agree that PAFC will have the right to forfeit my earnest money in case of my failure to do the job to the satisfaction of PAFC.
 5. I hereby agree to pay 2% penalty per week if the job is not completed within the stipulated time or upto 5% quality cut for deficient quality as per specimen. PAFC can refuse to accept the material after the stipulated date.
 6. PAFC will have the right to reject my tender without assigning any reason.
 7. I hereby agree that in case of any dispute the decision of M.D.,PAFC will be final.
 8. All disputes are subject to Chandigarh jurisdiction.
 9. I have read all the terms & conditions of the tender and will comply with the same.

Signature with Seal of the party

Term & Conditions

1. The tender should reach this office on or before 25.02.2019 at 2.30 p.m. and the same shall be opened on the same day at 3.00 p.m.
2. The tenderer should have experience in printing for at least of 2 years.
3. The tender should accompany earnest money of Rs. 20,000/- in shape of Demand Draft in favour of Punjab Agro Foodgrains Corporation Limited payable at Chandigarh.
4. Tender/Offer will be accepted in sealed envelopes containing Earnest Money deposit and other documents respectively.
5. The bid shall not contain correction, eraser or overwriting
6. Successful tenderer will be informed of the acceptance of tender within 7 days of opening of tender/offer.
7. Successful tenderer will get the proof of stationary item approved from General Manager (Admn.) within 5 days. The party will supply the complete material within 10 days after approval of samples..
8. In case, the Tenderer/firm fails to supply the order with in the stipulated period, the party will be charged 2% penalty per week and 5% quality cut for deficient quality as per specimen. PAFC reserves the right to refuse to accept the material after the stipulated date.
9. The tenderer/firm shall not assign or sublet the work or any part of it, to any other person or party.
10. All the stationery items supplied by the tenderer/firm should be as per specification, sub standard material will not be accepted at all.
11. No payment to any party shall be made in advance. Payment shall be made to the party by cheque after completion of job.
12. The party/firm must have GST number.
13. Conditional/time barred and tenders without earnest money shall be liable to be rejected.
14. The management reserves the right to reject any or all the tender offers without assigning any reason.
15. In case of any dispute, the decision of the Managing Director PAFC will be final.
16. All disputes are subject to Chandigarh jurisdiction.

17. Earnest Money of the unsuccessful bidder shall be refunded within a month after the finalization of tender, without any interest. However, the EMD of the successful bidder shall be converted into security deposit, no interest shall be paid on this.
18. TDS and any other taxes as applicable will be deducted as per rules.
19. Any or more of the following action/omission are likely to cause rejection of tender:-
 - a. Any tender not accompanied Earnest Money Deposit (EMD).
 - b. Any tender received unsealed or improperly sealed.
 - c. Any conditional and unsigned tender.
 - d. Any tender in which rates have not been quoted in accordance in specified formats/details as specified in the tender Document.
 - e. Any tender received without documents mentioned in the tender notice.

Signature with Seal of the party

Sr. No.	Detail	Annexure	To be printed
1	Gunny/poly covers/Insecticide stock register	Annex-B	120 Nos.
2	Delivery Challan	Annex-C	110 Nos.
3	Artiya wise Gunny Register	Annex-D	60 Nos.
4.	Removal Chit of wheat/paddy	Annex-E	2000 Nos.
5.	Purchase day book	Annex-F	300 Nos.
6.	Godowns stock register	Annex-G	70Nos.
7.	M.R.N Book	Annex-H	70 Nos.
8	Purchase bill	Annex-L	800Nos.
9.	Market Fee/RD fee Register	Annex-M	150 Nos.
10.	PR-I Register		520 Nos.
11	Stock Register	A-1	120 Nos.
12	Stack Card	A-III	4000 Nos.
13	Gate Register	GR	50 Nos.
14	Market Committee (Goswara)	MC	60 Nos.

